time table

Course

Draft
Training of Trainers' Workshop on Occupational Safety and Health in Waste Management for Pacific Island Countries (Using WARM/WARM II approach)

Language of the course: English

from: 8 July 2013
to: 12 July 2013

Apia, Samoa

International Labour Organization

J-PRISM JICA SPREP

Time	Day 1	Day 2	Day 3	Day 4	Day 5
9:00-10:20	**Opening Ceremony** **Introduction to the Programme** **Introduction of Participants** (Organizers)	**Workplace visit with a checklist exercise** (Participants)	**Session 3: Waste collection and management** Work environment Use of personal protective equipment Welfare facilities and work organization (Khai & PNG trainer)	**Introduction to management of hazardous waste** (Ingrid) **Rehearsal/training practice sessions** (Participants)	**Being a good trainer** (?) **Gender concerns in waste management** (Ingrid)
10:20-10:40	Coffee/tea break				
10:40-12:00	**Introduction to J-PRISM project and earlier WARM** (Amano) **Introduction to OSH, OSH in waste management, green jobs and decent work** (Ingrid)	**Workplace visit with a checklist exercise cont'd** (Participants) **Follow-up on checklist exercise** (Khai)	**Session 4: Waste segregation, sorting and recycling** Storage and transport Work station design Control of physical agents (Khai)	**Rehearsal/training practice sessions** (Participants)	**Transferring knowledge: preparing an action plan to follow-up on the TOT workshop (country-wise preparation)** **Follow-up and reporting (documenting results)** (Ingrid)
12:00 – 13:00	Lunch				
13:00 – 15:00	**Experience from WARM in Fiji and PNG** (Lautoka City Council, Nadi Town Council and NCDC, Port Moresby)	**Introduction to WARM/WARM II** (Khai) **Session 1: Household waste collection and transport** Safe waste handling and community cooperation (Khai & PNG trainer)	**Session 5: Waste management at dumpsites** Working conditions in open air environment Welfare facilities and health promotion (Khai)	**Rehearsal/training practice sessions** (Participants)	**Building partnerships for results** (Ingrid) **Evaluation** (Ingrid) **Closing ceremony** (Organizers)
15:00 – 15:20	Coffee/tea break				
15:20 – 17:30	**OSH in the Pacific, legal and policy framework relevant to the waste management sector** **Integrating OSH in contracts** (Ingrid) **Checklist orientation** (Khai)	**Session 2: Household waste collection and transport** Safety of waste collection trucks Door-to-door collection (informal employment) (Khai & Fiji trainer)	**Session 6: Implementation of Improvement** **Introduction to rehearsal/training practice sessions** (Khai)	**Introduction to Action Planning** **Transferring knowledge: preparing an action plan to follow-up on the TOT workshop (country-wise preparation)** (Ingrid)	**DEPARTURE OF PARTICIPANTS** 