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PROTECT PACIFIC WHALES – OCEAN VOYAGERS

The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

CIRCULAR

FILE: SPM 23/1
DATE: 6 May 2016
CIRCULAR: 16/31

To: SPREP National Focal Points
Copy: CROP Agencies
SPREP Partner Organisations

Subject: **Administrative Note for the 27th SPREP Meeting and Associated Meetings from 19th – 22nd September 2016, Alofi, Niue**

Dear Members,

I am pleased to confirm the venue for the 27th SPREP Meeting and associated meetings will be at the **Millennium Hall, Matatauhafaga, Alofi, Niue**. Please note the following in preparation for the meeting.

1. **Provisional Agenda of 27th SPREP Meeting**
   To assist with the finalisation of the Agenda (attached), we would appreciate your inputs and comments. The Secretariat also encourages Members to contribute to the agenda by identifying any key issues and papers you would like to raise at the SPREP Meeting. Please send any inputs/comments on email to apiseta@sprep.org by **30th June 2016**.

2. **List of side events**
   Also attached the list of side events and would appreciate letting us know if your delegation would like to host a side event. The Secretariat seeks to encourage Members to be actively involved in side events during the meeting.

3. **Accommodations and visa requirements**
   Attached information booklet for the meeting on Niue where you will find all information on accommodation, transport, visa requirements etc. Please check your passport expiry dates and visa requirements (if any) before your dates of travel. Members are encouraged to send in their delegation lists as soon as possible.

4. **Dates of the meetings**
   Saturday, 17th September
   - Pacific Environment Forum (PEF)
   - Official opening of SPREP Meeting in the evening

   Monday, 19th – Wednesday, 21st September
   - Meeting of Officials

   Thursday, 22nd September
   - Environment Ministers Session of the SPREP Meeting

The invitation and working documents for the SPREP Meeting will be sent out six weeks before the meeting.

Please contact Ms. Apiseta Eti on apiseta@sprep.org and Ms. Rosanna Galuvao on rosannag@sprep.org as soon as possible for reservations or you can contact the hotels directly on the numbers provided.

Thank you for your kind cooperation.

Yours sincerely,



Kosi Latu
Director General
KL/rmg