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*The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.*

Natural Solutions for Island Resilience

# CIRCULAR

**FILE:** AP 6/5/4
**DATE:** 11 March 2016
**CIRCULAR:** 16/10

**TO:** SPREP National Focal Points
CROP Organizations
SPREP Partner Organizations

**SUBJECT: Invitation to Nominate Trainees for Solid and Hazardous Waste Management Training, in Suva, Fiji.**

SPREP wishes to advise that the Regional Vocational Training in Solid and Hazardous Waste Management will be delivered over a 2-week period in 2016 with two offerings. The scheduled training dates are from 4th -15th July, 2016 and 14th-25th November, 2016. The vocational training programme is a key element of the "Pacific POPs Release Reduction project" which is co-funded through the Global Environment Facility - Pacific Alliance for Sustainability (GEF-PAS) and Agence Française de Développement (AFD). The project is executed by SPREP, and the implementing agencies are the United Nations Environment Programme (UNEP) and Food and Agriculture Organization (FAO).

The 2016 training course will consist of three (3) train-the-trainer modules per session, covering the waste management topics presented in Annex 1.

The Secretariat invites eligible Member countries to submit the details of up to three (3) nominees for each of the offerings of the training by completing the Application Package in Annex 2 by **Friday 29th April, 2016.**

Each eligible SPREP Member country's nominations will be evaluated against a selection criteria overseen by a three-member selection panel, and at least **one (1) successful applicant will be sponsored from each Member country per offering in 2016**. It is anticipated that successful applicants will be notified at the latest by 20th May, 2016. All selected participants will be required to attend the entire duration of the training.

**ELIGIBILITY GUIDELINES**

Based on the GEF Pacific POPs Release Reduction funding requirements, eligible Member countries for full course financial support are the Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Nauru, Niue, Republic of Marshall Islands, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu.

Applicants must:

a) be a citizen of, and residing in a Pacific Island Country listed above;
b) be actively working in the waste management sector;
c) ideally be working in their country of citizenship in areas of waste management;

d) preceding the date of the proposed commencement of the training;
e) be a waste management professional, who in the short to medium term, will be in a position to act as trainer on returning to his/her own countries; and
f) have English as the working language of day-to-day business.

Applications are strongly encouraged from Environment Departments, Health Ministries, as well as NGOs, government corporations, and private companies. Applicants must be supported and certified by the applicant's organisation or institution through a 'Letter of Support' signed at a senior level, confirming that the trainee will:

a) be released from work to travel and attend the full duration of the training that he/she is nominated to attend; and
b) be provided with both time and resources to deliver a waste management training program within six (6) months of returning to their home country, thereby demonstrating their commitment to the delivery of the training program in their own country.

All selected trainees will need to satisfy the Government of Fiji's visa requirements for entry into Fiji.

**SUPPORT PROVIDED**

The sponsorship for the successful applicant will include the provision of a return economy class flight between the country of nomination and Fiji (Suva), provision of suitable accommodation for the duration of the training, and a contribution towards meals and incidentals. Full details are available on request.

**HOW TO APPLY**

Applications must be endorsed and must include the following:

A photocopy of each nominee's passport identification page;
One (1) Training Program Nomination Form for each nominee, endorsed by the employer (Annex 2A);
One (1) Nominee Curriculum Vitae for each nominee (Annex 2B); and
A letter of support from the nominee's employer (see paragraph 7 above).

The completed Application Package must be submitted to Ms. Lusiana Ralogaivau (lusianar@sprep.org) or Ms Faailo Maiuu (faailom@sprep.org) either by email or by fax to +685 20231 by Friday, 29th April, 2016.

This is a valuable opportunity for training in solid waste management that should not be missed. I therefore encourage eligible Member countries to participate by nominating candidates that meet the stipulated criteria. Please contact Ms. Ralogaivau or Ms. Maiuu if you require any further information.

Yours sincerely,



Kosi Latu
**Director General**