SPREP
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The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

Natural Solutions for Island Resilience

CIRCULAR

FILE:	AP 6/5/6	**TO:**	PacWaste Focal Points:	Cook Islands, FSM, Fiji Kiribati, RMI, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu Vanuatu
DATE:	05 August 2015	**Copy:**	National Focal Points	
CIRCULAR:	15/49			

SUBJECT: Invitation to attend the 3rd Annual PacWaste Steering Committee Meeting and Workshop

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Dear Focal Points,

On behalf of the Secretariat of the Pacific Regional Environment Programme (SPREP) and the European Union, I have the pleasure of inviting your government's participation in the annual PacWaste Steering Committee Meeting and Integrated Waste Management Workshop, in the week of 19th – 23rd October 2015.

At this stage the final location has not been established and will be confirmed when numbers of attendees are known. A draft programme will be provided for the attendees in the near future.

PacWaste (Pacific Hazardous Waste) is a €7.85 million, four year project funded by the European Union and implemented by SPREP to improve regional hazardous waste management across the Pacific in the priority areas of healthcare waste, asbestos waste, E-waste and integrated atoll waste management.

Priority hazardous waste interventions are currently covering the Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Republic of the Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu and Timor-Leste.

The objectives of the PacWaste Steering Committee Meeting are to:

- Report on PacWaste's progress to date;
- Update participating countries on future PacWaste activities; and
- Receive feedback and input from participating countries on PacWaste activities.

The objectives of the Integrated Waste Management Workshop are to:

- Share regional best practices on the management of asbestos, healthcare waste, E-waste and atoll integrated waste management identified through the PacWaste project activities; and
- Encourage regional collaboration between PICs and OCTs and identify and engage on potential twinning activities.

The PacWaste Steering Committee Meeting and Integrated Waste Management Workshop are aimed at PacWaste Focal Points or senior level government officials with responsibility for:

- the management of asbestos materials and wastes to minimise negative impacts on human health arising from its use, removal and disposal.
- the management of healthcare wastes, training and systems development to minimise negative impacts on human health and environment arising from its creation, transport, storage and disposal.
- the management of electronic and electrical wastes, training and systems development to minimise negative impacts on human health and the environment arising from its processing, transport, storage, export and disposal; and
- the integrated management of solid wastes within an atoll environment, training and systems development to create a financially sustainable model that minimises the negative impacts on human health and the environment arising from its processing, transport, storage, export and disposal.

The participant will be required to complete a high volume of pre-reading in preparation for the PacWaste Steering Committee Meeting and Integrated Waste Management Workshop.

It is envisaged (budget allowing) that one participant from each of the following countries will be sponsored to attend the meeting and workshop:

Cook Islands	Palau
Federated States of Micronesia	Papua New Guinea
Fiji	Samoa
Kiribati	Solomon Islands
Republic of Marshall Islands	Timor-Leste
Nauru	Tonga
Niue	Tuvalu
Vanuatu	

It would be appreciated if you could complete the attached Nomination Form for your representative no later than **Friday the 21st of August 2015.**

I look forward to receiving your early response. Once participants have been identified all finer details will be communicated directly with the nominated participants. In closing, thank you for your consideration of this valuable meeting and workshop.

Yours sincerely,

Kosi Latu
Acting Director General

Att. 1 Nomination Form

ANNEX 1

NOMINATION FORM

PacWaste Annual Steering Committee Meeting and Integrated Waste Management Workshop

Location – To be confirmed

Week of 19th – 23rd October 2015

Nomination

Attendee Name (as per Passport)	**Title (Dr/ Mr/Mrs/Miss/Ms/Other)**
	First Name:
	Last Name:
Position	
Address	
City	
Post Code/Zip	
Country	
Phone	
Fax	
Mobile phone	
Email	
Passport Number	

Position of Nominating Official.....

Name.....

Signature.....

Official seal or stamp of nominating Department or Agency:

Note: Please return the completed form by email **no later than Friday the 21st of August 2015 to:**

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