SPREP
Secretariat of the Pacific Regional Environment Programme

PO Box 240, Apia, Samoa
E: sprep@sprep.org
T: +685 21929
F: +685 20231
W: www.sprep.org

Natural Solutions for Island Resilience

The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

CIRCULAR

FILE: CONV 1/3/8

DATE: 27 July 2015

CIRCULAR: 15/46

TO: SPREP National Focal Points
CROP Agencies
SPREP Partner Organisations

SUBJECT: **Thirteenth ordinary meeting of the contracting parties to the convention for the protection of the natural resources and environment of the South Pacific Region and related protocols (Noumea Convention), 17th September 2015, Apia, Samoa**

Dear Members,

I am pleased to advise that the *13th Ordinary Meeting of the Contracting Parties to the Convention for the Protection of the Natural Resources and Environment of the South Pacific Region and related protocols (Noumea Convention)* will be held in Apia, Samoa, on **Thursday, 17th September 2015**, prior to the 26th SPREP Meeting. Whilst this will be a much more brief Conference of the Parties, I bring to your attention the following immediate action steps required by you towards the meeting:

1. Please find attached the **Provisional Agenda** for the Meeting. Other supporting documentation will follow in due course. To assist the Secretariat with the finalization of the Agenda, I would appreciate your inputs and comments by the **14th August 2015**.
2. I would like to invite nominations and appreciate if the Secretariat could be advised by the **14th August 2015** of the name of the designated, suitable representative and accompanying experts or advisers to attend the forthcoming Meeting. See attached **Nomination Form**.
3. The Parties to the Noumea Convention are: Australia, Cook Islands, Federated States of Micronesia, Fiji, France, Marshall Islands, Nauru, New Zealand, Papua New Guinea, Samoa, Solomon Islands and the United States of America. Representatives of non-Party members are invited as observers.
4. I encourage Members to contribute to the agenda by identifying any key issues and papers you would like to raise at the Noumea COP. As such I am also pleased to invite **working papers** and **country reports to the Convention** for the Meeting to be sent to the Secretariat by the **24th August 2014**. The template for the national reporting is attached.

I thank you kindly for your consideration and encourage participation in this COP Meeting.

Yours sincerely,

Kosi Latu
Deputy Director General

Att.

KL/WLL/ae