SPREP
Secretariat of the Pacific Regional Environment Programme

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Natural Solutions for Island Resilience

The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

CIRCULAR

FILE: HR 5/1/2/1
DATE: 13 March 2015
CIRCULAR: 15/19

TO: SPREP National Focal Points

Dear SPREP Members,

SUBJECT: **RECRUITMENT OF THE SPREP DIRECTOR GENERAL - NOMINATIONS FOR SELECTION ADVISORY COMMITTEE**

The 25th SPREP Meeting in Majuro in 2014 **considered** and **approved** the proposed Job Description of the SPREP Director General post, including amendments. This is attached. The SPREP Meeting also **considered** and **decided** on the Selection Advisory Committee (SAC) for the recruitment and selection process of the Director General post as follows:

- Republic of Marshall Islands as current Chair of SPREP Meeting will chair the process in line with the Rules of Procedure for Appointment of Director General
- Members with representatives based in Samoa are welcomed to participate - interest confirmed from Australia, New Zealand, Samoa and Tokelau
- Other members to participate on a self-funded basis - interest confirmed from Papua New Guinea, Tonga and France with at least one member from the French-speaking territories

In line with Rule 3 of the Recruitment procedures for the Selection of the Director General, the SAC should comprise the Chair of the SPREP Meeting, and at least 2 other members. As Chair of the SPREP Meeting, I wish to propose as follows:

1. That all Troika members (Republic of Marshall Islands, Nauru and New Zealand) be involved on the SAC given their role in SPREP Governance.
2. That the directions from the 2014 SPREP Meeting on the SAC outlined above, be now confirmed, as follows:
   a) That members with representatives based in Samoa should nominate and confirm their representatives on the SAC, if they still wish to participate; and,
   b) That other members who indicated interest to participate on a self-funded basis (as outlined above) should nominate and confirm their representatives on the SAC.

3. That I would like to invite and encourage other members to participate in this crucial process, on a self-funded basis.

It is anticipated that there will be a face to face interview for shortlisted candidates for the position of SPREP Director General at SPREP during the week commencing 13 July. Other prior selection processes, including shortlisting of candidates, will occur electronically.

I would be grateful if you can confirm your interest to participate on the SAC and your representatives by email to Ms Simeamativa Vaai (simeamativav@sprep.org), SPREP HR Adviser, by close of business on Monday, 30th March 2015.

For further information, contact Ms Vaai either on email (simeamativav@sprep.org); telephone +685 21929 ext 236 or mobile +685 7578228.

Yours sincerely,



Doreen deBrum
Chairperson
SPREP Meeting
Acting Secretary, Ministry of Foreign Affairs
Republic of the Marshall Islands