SPREP
Secretariat of the Pacific Regional Environment Programme

PO Box 240, Apia, Samoa
E: sprep@sprep.org
T: +685 21929
F: +685 20231
W: www.sprep.org

The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

Natural Solutions for Island Resilience

CIRCULAR

FILE: AP 3/2/2

TO: SPREP PIC National Focal Points
SPREP National Climate Change Focal Points
PICs Ministry of Foreign Affairs
CROP Organisations

DATE: 7 November 2014

CIRCULAR: 14/92

SUBJECT: Invitation to attend the Pacific Preparatory for UNFCCC COP20 and CMP10

Dear Members,

We are pleased to invite Pacific Island Country members who will be attending the 20th Conference of the Parties (COP 20) to the United Nations Framework Convention on Climate Change (UNFCCC) in Lima, Peru, to attend the;

Pacific Preparatory Meeting

This **one day event** will be held on the **Wednesday, 26 November, 2014** in Lima.
The main objectives of this meeting are to:

- Provide Pacific delegates in Lima with an up to date briefing on the key issues on the COP agenda for Lima
- Provide an opportunity for Pacific delegates to network with key resource personnel/issues experts, who will be able to provide on-going technical assistance throughout the negotiations
- Provide an opportunity for the Pacific to strategize and organize itself ahead of larger regional meetings.

The details of the venue to hold this gathering will be emailed through to members once the initial arrangements have been confirmed and before your departure to Peru. The purpose of the notice is to request delegates attending the COP to please **save the date, Wednesday 26 November** and to ensure that your travel arrangements to Lima allow you to arrive early enough to attend.

While SPREP has informed the UNFCCC Secretariat of this Pacific pre COP event, we have been advised by the Secretariat that delegates whose travel will be arranged by the UNFCCC Secretariat will need to communicate to them a request to arrive in time for this meeting. Please note that SPREP will pay the additional one day DSA costs for up to two members from each Pacific Island Country delegation.

This one day event is supported by SPREP in partnership with the High Level Support Mechanism on Climate Change (HLSM). The HLSM was set-up to provide support to Ministers and high-level officials from SIDS and LDCs in the climate change negotiations and related processes funded under the International

Climate Initiative of the German Federal Ministry for the Environment. This initiative is being held in collaboration with Climate Analytics and Charles and Associates.

Distribution of Publications

SPREP has been successful in securing an exhibition booth at this COP for the full duration of the event, this is our opportunity to distribute information and resources from the Pacific islands and we invite you to do so.

We ask that you please bring no more than 20 hard copies of national resources on climate change that you wish to be distributed from this booth as we are respecting requests for as little paper possible.

SPREP is also coordinating USB's to be distributed on a daily basis from this booth - if you have electronic national resources which you wish to be part of this USB then please send copies or links of these to Nanette Woonton at nanettew@sprep.org or typenan@gmail.com by 15 November, 2014 to ensure they will be uploaded to the USB's.

Pacific Communication during the COP

As part of SPREPs work in Lima we will be using a Gmail account to disseminate information during the COP, the account's address that will be used by the SPREP team is unfccccop@gmail.com, to effectively utilize the Google applications available SPREP would like to ask delegates to send through your **Gmail address** to the unfccccop@gmail.com, with copy to Ewan, ewanc@sprep.org.

For members who do not have a Gmail account it is highly recommended that you create an account to allow you the ability to utilize the Instant Messaging application, amongst others, available to Gmail users. It is the hope that this method would provide negotiators flexible and swift communications access with both the Secretariat, as well as fellow negotiating colleagues from within our region.

SPREP Delegation

The SPREP team that will be providing technical assistance on the ground while in Lima will be:

- Netatua Pelesikoti, Director, Climate Change Division, and head of the SPREP delegation
- Espen Ronneberg, Climate Change Adviser
- Diane McFadzien, Climate Change Adaptation Adviser
- Ewan Cameron, Climate Change Support –Secondment
- Nanette Woonton, Media & Public Relations Officer

AOSIS Preparatory Meeting

We would also like to notify members that we have been informed that the dates for the two day AOSIS Preparatory Meeting will be from Thursday and Friday, 27-28th November.
For any additional questions related to the AOSIS preparatory meeting, please contact Lara Daniel of the AOSIS Secretariat directly (email: lalinae@gmail.com).

For any further queries leading up to the Pacific Pre-COP please do not hesitate to contact either Espen, espenr@sprep.org, Diane, dianem@sprep.org, or Ewan, ewanc@sprep.org, via email.

We look forward to seeing you in Lima.

Yours Sincerely,



David Sheppard
Director General