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The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

Natural Solutions for Island Resilience

CIRCULAR

FILE:	AP 6/5/4	**TO:**	SPREP National Focal Points
DATE:	25 September 2014		CROP Organisations
CIRCULAR:	14/88		SPREP Partner Organisations

SUBJECT: Invitation to Nominate Trainees for Solid Waste Management Training, in Suva, Fiji.

Dear Focal Points,

1. The third year of a training programme on environmentally sound and practical waste management techniques and landfill/dumpsite management will be held in 2015 as part of the GEFPAS POPs Release Reduction Project, implemented by SPREP.

2. The 2015 training programme will consist of two (2) train-the-trainer Modules covering waste management topics shown in Annex 1, with each Module to be delivered over a 2-week period. It is proposed that the first training course (Module 1) will be held from 2nd – 13th February 2015 inclusive, and the second course (Module 2) will be held from 6th – 17th July 2014 inclusive.

3. The Secretariat invites eligible Member countries to submit the details of up to three (3) nominees for training **Module 1** by completing the Application Package in Annex 2 by **Friday 14th November 2014**.

4. The Secretariat also invites eligible Member countries to submit the details of up to three (3) nominees for training **Module 2** only by completing the Application Package in Annex 2 by **Friday 14th March 2015**. A reminder will be circulated in January 2015.

5. Each eligible SPREP Member country's nominations will be evaluated against selection criteria by a five-member selection panel, and one (1) successful applicant for each training Module will be selected from each Member country for each training course. It is anticipated that successful applicants will be notified at the latest by 5th December 2014 for Module 1 and at the latest by 31st May 2015 for Module 2. All selected participants will be required to attend the entire duration of the training Module they have been selected for.

ELIGIBILITY GUIDELINES

6. Based on funding agency requirements, eligible Member countries are the Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Nauru, Niue, Marshall Islands, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu.

7. Applicants must:
   a. be a citizen of, and residing in a Pacific Island Country listed above;
   b. possess minimum qualifications of a Bachelor Degree, or be actively working in the waste management sector;

c. ideally be working in their country of citizenship in areas of waste management preceding the date of the proposed commencement of the training;
d. be a waste management professional, who in the short to medium term, will be in a position to act as trainer on returning to his/her own countries; and
e. have English as the working language of day-to-day business.

8. Applications are strongly encouraged from Environment Departments, Health Ministries, as well as NGOs, government corporations, and private companies. Private companies are encouraged to participate in the training modules, but they may be required to cover the cost of participation.

9. Applicants must be supported and certified by the applicant's organisation or institution through a 'Letter of Support' signed at a senior level, confirming that the trainee will:
a. be released from work to travel and attend the full duration of the training that he/she is nominated to attend; and
b. be provided with both time and resources to deliver a training program within six (6) months of returning to their home country, thereby demonstrating their commitment to the delivery of the training program in their own country.

10. All selected trainees will need to satisfy the Government of Fiji's visa requirements for entry into Fiji.

SUPPORT PROVIDED

11. All selected applicants will be sponsored to participate in the training. For each applicant, this sponsorship will include the provision of a return economy class flight between the country of nomination and Fiji (Suva), provision of suitable accommodation for the duration of the training, and a contribution towards meals and incidentals. Full details are available on request.

HOW TO APPLY

12. Applications must be endorsed and must include the following:
- A photocopy of each nominee's passport identification page;
- One (1) Training Program Nomination Form for each nominee, endorsed by the employer (Annex 2A);
- One (1) Nominee Curriculum Vitae for each nominee (Annex 2B); and
- A letter of support from the nominee's employer (see paragraph 7 above).

13. The completed Application Package for Module 1 must be submitted to Ms. Lusiana Ralogaivau (lusianar@sprep.org) or Mrs. Pulemalie Habiri (pulemalieh@sprep.org) either by email or by fax to +685 20231 by Friday 14th November 2014 and for Module 2 by Friday 14th March 2015.

14. This is a valuable opportunity for training in solid waste management that should not be missed. I therefore encourage eligible Member countries to participate by nominating candidates that meet the stipulated criteria. Please contact Ms. Ralogaivau if you require any further information.

Yours sincerely,

David Sheppard
Director General