5th Multipartite Review (MPR) Meeting

Pacific Adaptation to Climate Change (PACC) Project

Nadi, Fiji, 28th July – 1st August 2014

PROVISIONAL AGENDA

MONDAY 28 JULY 2014 - DAY 1

A.M. **TRADITIONAL WELCOME - GOVERNMENT OF FIJI**
OFFICIAL OPENING : MPR & PB MEETING

PROJECT BOARD MEETING 1
10th Project Board Meeting will convene before the opening of the MPR meeting

P.M. **MPR SESSION 1. Outcome and Results - RPMU**
1.1 Development Objective Report on Project
1.2 Outcome Results & Implementation Progress
1.3 2013 MPR Recommendations
1.3 Financial Summary and Performance
1.4 PACC Audit Performance

The RPMU will present to the MPR the projects results, achievements and impacts against its development objectives and implementation progress overall. The status of 2013 MPR recommendations, financial results and the 2014 audit report.

Day 1 Sunset Presentation - *TBC*
Opening Reception - *TBC*

TUESDAY 29 JULY 2014 - DAY 2

SESSION 2. Country Presentations
2.1 Results and Challenges 2009-2014

*Country Coordinators will present on country project **results, challenges** and management **experiences**. **Lessons learned and best practices** of the project from design, implementation, and knowledge management. Brief overview of **individual, systemic and institutional capacities** built and developed under the project. Summary of issues and recommendations*

under the four themes of sustainability, relevance, effectiveness and efficiency will conclude each country presentation.

Day 2 Sunset Presentation - *TBC*

WEDNESDAY 30 JULY 2014 - DAY 3

A.M. **SESSION 3. Expert Exchange**

Focusing on applications of climate change adaptation, sciences, policy, this session will invite a select group of experts from the PACC project - including coordinators, contractors, partners to an expert panel. Presentations will range from specific findings, best practices, lessons learnt from the PACC project.

P.M. **SESSION 4. Monitoring & Evaluation, Results Framework, Annual Work Plans Review**
4.1 Reporting on the M&E Workshop
4.2 Progress Report of M&E 2009 - 2014

The objective of this session is to present results of the M&E workshop and the actions that were taken by the M&E support unit of the RPMU to the countries to date. Participants will also be informed of a summary of key content results of the M&E program including database of information developed. Lessons and issues will be discussed and agreed on how to position the project to prepare for closure and support the terminal evaluation activity.

***SESSION 5. Knowledge Management and Communications Review ****shared with PIGGAREP*
5.1 Provide overview of KM &Communications 2013-2014 on regional and national level
5.2 Countries showcase their 'new' PACC products, including webpage, tech reports & experiences, etc

This will be a shared session with the PIGGAREP project teams. The PACC KM consultant will provide an overview of results and products of the KM & Communications component. New KM, media and communication products, key lessons learned will be shared by country coordinators. Issues and recommendations from both PACC & PIGGAREP are discussed and noted.

Day 3 Sunset Presentation - *TBC*

THURSDAY 31 JULY 2014 - DAY 4

A.M. **SESSION 6. Sustainability & Development Partners Support**
6.1 Overview of PACC/PACC+ remaining programs including replication and upscaling
6.2 Development Partners Presentation on available support and resources

The objective of this session is to share amongst the stakeholders what new and exciting programs, resources, proposals and opportunities are and will be available in country, sub-region and region. It will assist in supporting replication and upscaling activities, to sustain achievement of immediate and long term outcomes of resilience to climate change. Key presentations are from development partners. The expected outcome is that countries are aware of the windows of opportunities available now, who to contact, how and in what time frame. Development partners will also be appreciative of the key priorities and urgent focus areas of the countries and partners.

*__SESSION 7. Terminal Evaluation -__ *shared session with PIGGAREP*
7.1 Briefing participants on plans and requirements of terminal evaluation
7.2 Inform country coordinators of requirement to assist and ensure smooth evaluation process

Facilitated by UNDP, the objective of this session is to brief countries and the project on the objectives and expected outcomes of the Terminal Evaluation process. The terminal evaluators are expected to be on board attending the MPR and provide this support. The participants will appreciate the process and what is required for evaluation from each respective country project. The scope including plans, costs, timeframe of the terminal evaluation will be made known. The requirements for the countries will be made clear and Session 8 will ensure these are taken on board in the AWPs of the countries and regional.

P.M. **SESSION 8. M&E - Log frame refinement & Annual Work plan Changes**
8.1 Articulation of the TE questions and requirements
8.2 Identifying and filling in of gaps identified in information PACC countries have and what is needed to respond to the TE questions. Countries will have an updated PACC Log frame.

This session will follow the TE session. Any misunderstandings of the process, content, and questions required from the TE will be articulated and made clear to all countries. An exercise lead by the PACC RPMU M&E team will help identify gaps and actions to be considered to address the gaps. The outcome of this session will be updated M&E framework of the countries. The results framework will be updated and the AWP will be revised to reflect the need requirements of the TE process.

AFTERNOON TEA BREAK

9. MPR Closing - Wrap Up & Report
9.1 Finalizing Summary of Records of 5th MPR meeting, to be submitted to Board for decisions

Summary of issues and recommendations and summary record to be endorsed by all parties.

Day 4 Sunset Presentation - *TBC*
CLOSING & FAREWELL RECEPTION

FRIDAY 1 AUGUST - DAY 5

PROJECT BOARD MEETING 2
11th Project Board Meeting will convene to endorse recommendations of the 5th MPR and approve decisions for remaining activities towards Closure of the Project

LUNCH