SPREP
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CLEAN PACIFIC 2012

The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

CIRCULAR

FILE: AP 3/1/3
DATE: 3rd October 2012
CIRCULAR: 12/80

TO: SPREP National Focal Points (Cook Islands, Fiji, Kiribati, Niue, Samoa, Tonga, Tuvalu, Vanuatu
CC: CROP Partners (PIFS, SPC, USP, GIZ)

SUBJECT: Pacific Climate Change Portal Training Workshop, Fiji, 6th – 8th November, 2012

Dear Focal points and partner agencies,

We would like to invite you to participate in the Pacific Climate Change Portal Training Workshop which will be held in Fiji from the 6th to the 8th of November, 2012.

The Pacific Climate Change Portal is designed as a hub for information about climate change in the region. To ensure that the portal is useful and properly represents the state of things in your country, we are offering a training opportunity on how the portal works as well as how to contribute to the portal resources and tools. A third advantage of this training would be for those developing portals of their own related to climate change.

This training is targeting those individuals in the Pacific Island Countries and partner organisations who are likely to have a practical role in supplying or updating the regional portal with climate change information for their country or agency. It is desirable that the nominated person have the following skills: content building relating to climate change information, basic computer skills, experience entering data into databases and updating website content. We request that countries select the appropriate candidates to take on this role.

The Secretariat is calling for nominations of one participant from each country or partner organisation.

Please note that because this is the first workshop of its kind, participants will be requested to bring with them the following information to populate the portal.

Information relating to:

- Planned events (workshops or meetings) that may be planned in the near future through to 2013;
- Documents – national climate change policies or similar documents;
- List of experts (name, contact details, specialty) that they work with and would recommend for the portal;
- Useful links – website links that may be of relevance to climate change practitioners in the PICTs;
- Links to YouTube videos or videos that they would like to upload to the portal;
- Committees – Names and details of national committees including chairs and co-chairs relating to the area of climate change
- List of national climate change projects that are "Completed", "Current" or "Planned" to enter into the Pacific Climate Change Projects Database
- Contributions to the participant's Country Profile (see http://www.pacificclimatechange.net/index.php/country-profiles/cook-islands for Cook Islands similarly for other countries) in particular related to the themes of the Pacific Islands Framework for Action on Climate Change (PIFACC - http://www.sprep.org/att/publication/000809_PIFACC.pdf)

- Adaptation, Governance, Climate Information, Education, Mitigation, Publications, Focal points, Links

To ensure that we secure flight and accommodation to attend this 3 day workshop, we kindly ask you to send in your nominations to Joyce Tulua at joycet@sprep.org (cc: Makelesi Gonelevu at makelesig@sprep.org) no later than 17th of October 2012.

For queries relating to the workshop please contact Makelesi Gonelevu, Knowledge Management Officer, SPREP on email makelesig@sprep.org or phone number (+685) 21929 ext 251.

Yours sincerely

David Sheppard
Director General

DS/mg/jt