SPREP
Secretariat of the Pacific Regional Environment Programme

PO Box 240, Apia, Samoa
E: sprep@sprep.org
T: +685 21929
F: +685 20231
W: www.sprep.org

CLEAN PACIFIC 2012

The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

CIRCULAR

FILE: AP 3/2/2, AP 3/1/3
DATE: 19 September 2012
CIRCULAR: 12/76

TO: SPREP National Focal Points – Pacific Island Countries
CC: CROP Partners

SUBJECT: Pacific Preparatory Meeting for United Nations Framework Convention on Climate Change (UNFCCC) 18th Conference of the Parties and Pacific, October 22 – 23 and Communicating Climate Change, October 24th.

Dear Focal points and partner agencies,

As per Circular 12/55, this is to remind you that SPREP will be convening a **Pacific preparatory meeting, in advance of the 18th Session of the Conference of the Parties to the UNFCCC.** This will be held in **Apia, Samoa,** from **October 22 to 23.**

This preparatory meeting will be targeting Pacific Island Country negotiators who will be attending COP 18 in November/December in Doha, and will focus on providing an update of key developments in the international climate change negotiations, as well as provide Pacific negotiators an opportunity to prepare policy inputs in advance of the actual COP meeting.

Additional to this, SPREP will be hosting a one day workshop on **'Communicating Climate Change'** on **October 24th.** This full day session will aim to build capacity of Pacific Island climate change focal points to accurately convey climate science and adaptation knowledge and information with the media, public audiences and decision makers. This session will also touch on strengthening communications at climate change negotiations.

Funding support for the two workshops has been provided through GIZ, and the Department of Climate Change and Energy Efficiency, and AUSAID.

SPREP would like to confirm funding for ONE representative per Pacific Island Country. We would encourage you to either **consider sending a member of your Country's delegation to the UNFCCC COP 18.**

Please note that because SPREP will be hosting these sessions back to back with the workshop on Accessing Climate Change Financing (October 25th to 26th, 20012) this means that overall, we are asking every country to nominate TWO representatives.

1) A member of your national delegation to COP 18 (for the COP 18 preparatory meeting)
2) A member of your climate change team who is likely to be involved in the development of climate change adaptation proposals (for the Accessing Climate Change Financing workshop).

Where possible, we will try to make arrangements to allow both nominated delegates to attend the full week of workshops.

To ensure that we secure flights and accommodation required to attend this full week of training workshops, we would ask you to please send in your nominations (to Joyce Tulua at joycet@sprep.org) no later than September 21st.

We look forward to hosting your delegations in Apia.

Yours sincerely,



Mr. Stuart Chape
Officer –In-Charge

SC/dm/jt