SPREP
Secretariat of the Pacific Regional Environment Programme

PO Box 240, Apia, Samoa
E: sprep@sprep.org
T: +685 21929
F: +685 20231
W: www.sprep.org

CLEAN PACIFIC 2012

The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

CIRCULAR

FILE: AP 3/2/33/1
DATE: 3 September 2012
CIRCULAR: 12/73

TO: SPREP National Focal Points – Pacific Island Countries
Climate Change Focal Points
CC: CROP Partners

SUBJECT: An Asia Pacific Adaptation Network (APAN) funded Capacity Building workshop, on Accessing Climate Change Financing, from October 25th to 26th 2012

Dear Focal points and partner agencies,

As per Circular 12/55, this is to remind you that SPREP will be convening an Asia Pacific Adaptation Network (APAN) funded Capacity Building workshop, on **Accessing Climate Change Financing**, from **October 25th to 26th 2012**. Additional funding support for this workshop is being provided by the Secretariat of the Pacific Community through the European Union - Global Climate Change Alliance: Pacific Small island States project. The meeting will be held in the Millenia Hotel, in Apia, Samoa, and will follow on from the preparatory meeting for the Conference of the Parties to the UNFCCC.

The objectives of this meeting are to:

- Build an understanding amongst Pacific Island Countries of specific donors and type of climate change financing available to the Pacific
- Build an understanding of individual donor policies and financing criteria
- Enhance PIC skills in proposal writing, and log frame development
- Enhance PIC understanding in monitoring and evaluation, and reporting requirements for donors

The meeting will be carried out over the two days (Thursday and Friday October 25 and 26th, 2012), where PICs will be presented with a mixture of presentations and practical learning exercises designed to meet the above objectives.

Pacific based development partners and CROP agencies working on climate change will also be invited to attend this workshop, so that they may share practical information on climate funding opportunities directly with PICs, and provide an opportunity for direct donor networking.

SPREP would like to confirm funding for ONE representative per Pacific Island Country. We would encourage you to either **consider sending your Climate Change Focal Point, or a member of your climate change teams who is likely to be involved in the development of climate change proposals**. We would also invite the designated representative to also attend the preparatory meeting for the COP from 22-23 October, as well as a workshop on Communicating Climate Change, on October 24th, for which additional DSA will be provided, and request that suitability for both meetings be considered when determining the appropriate representative to attend. Pacific Island Territories are also welcome to attend, but must do so at their own expense.

To ensure that we secure flights and accommodation required to attend this training workshop, we would ask you to please send in your nominations (to Joyce Tulua at joycet@sprep.org) no later than September 14th.

We look forward to hosting your delegations in Apia.

Yours sincerely,



Dr. Jill Key
Officer-In-Charge

JK/NP/dm/jt