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# SPREP Circular

**File:** AP 3/3/1/14

**Date:** 6 May 2011

**Circular:** 11/39

**To:** Australia, New Zealand, European Union, USA, France, Embassy of China, JICA, British High Commission, Government of Finland, Finnish Meteorological Institute, WMO, UNDP Pacific Centre

**Subject:** Invitation to Suva based Donor Roundtable Meeting on Regional Weather and Climate Services Support – Updated Agenda and related documents

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Dear Sir/Madam,

This Circular is sent with reference to SPREP Circular 11/31 on the Invitation to a Suva based Donor Roundtable Meeting on Regional Weather and Climate Services Support, confirmed for the 15th of June, 2011, to be held at the Holiday Inn Conference Room, in Suva, Fiji.

Please find attached an updated draft agenda and the relevant documents as which will be consulted during the meeting.

The contacts for this meeting are as below. Please do not hesitate to contact them for more information should you require.

Yours sincerely,

David Sheppard
**Director**

DS/KL/ER/ds

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